

Sheth T.J.Education Society's
Sheth N.K.T.T College of Commerce and Sheth J.T.T College of Arts, Thane
Academic year 2019-2020

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

Major steps taken by the college for the infrastructure maintenance to be in line with the academic growth are:

- The Management and the Principal meet frequently and discuss the requirements which are needed in rapidly changing academic scenario. These are prioritized and the facilities are upgraded in a phased manner. From March 2020 onwards, all COVID – 19 related guidelines as per Government Notification are taken.
- The computers have been upgraded and new computers and LCD have been installed with higher speed and in view of the requirement of the curriculum.
- In view of securing the assets and ensuring the safety of the students and staff, the entire premises in under digital vigilance.
- CCTV with High Definition has been installed in the campus, corridors, class room, office, library, examination office, Gymkhana, Conference room, AV room and computer laboratories.
- The main electrical panel and all the old wiring have been replaced.
- Water coolers with purifier have been installed on each floor for the use of staff and students and other stakeholders.
- Water dispensers have been placed in Staff room.
- Green Boards have been installed in many class rooms.
- Full time electrician is appointed by the Management and carpenter is called whenever is required to look after the electrical, furniture and fixtures of the college.
- Annual Maintenance Contract (AMC) for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items are in place.
- Floor In - charge peons are employed to look after the respective floors and a daily complaint register is maintained and timely complaints are attended.
- Fire extinguishers are installed on every floor.
- The college has also undertaken power saving measures on premises by using LED tube lights to improve overall efficiency and to save electricity.

- The college has installed Solar Panels.
- The college website is informative and updated regularly